How Staff & Administrators Can Take Action

Communications

Make sure YOU and YOUR COMMUNITY are voter ready. Visit voteschallenge.harvard.edu.

Get Trained. Learn how to register voters from all 50 states, support absentee ballots, and push GOTV efforts. Engage your friends and families with these new tools! bit.ly/hvctrainings

Join the Team! Find your voting team voteschallenge.harvard.edu/meet-team and reach out to get involved in 2020 planning efforts.

Email Signature: Add a line at the bottom of your email signature with why you vote and encourage others to engage in voting. Link to www.voteschallenge.harvard.edu/voting.

Let your workplace know that you will be mobilizing in 2020, and invite them to join you and/or reach out with questions.

Key Voting Dates: Send communications on 3 key voting dates to your community. Direct folks to www.voteschallenge.harvard.edu/voting or make a plan to vote.

- Tuesday, 9/22: National Voter Registration & Request Your Absentee Ballot Day
- Tuesday, 10/13: Submit Your Ballot Day
- Tuesday, 11/3: Election Day

Follow @harvardvoteschallenge on Instagram & @HVotesChallenge on Twitter

Mobilizing Your Staff Colleagues

Organize your colleagues to register, make a plan, and vote. Encourage early voting — MA information is posted here: www.sec.state.ma.us/ele/eleev/evidx.htm.

Promote flexibility for employees to vote on election day. If work hours extend across poll openings, Harvard employees must be given time off to vote: https://hr.harvard.edu/staff-personnel-manual/time-away-work/other-paid-absences

Promote flexibility for staff to serve as poll workers: www.workelections.com

Challenge another staff team to a voter engagement competition.

Integrate Voting Into Your Role

Do you run events or programming that can incorporate elections or democracy? Your trained team members can support voters at this event.

Want to discuss? Contact Rob Watson at voteschallenge@harvard.edu.